

CEMBUREAU compliance with the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).

On the 25th of May 2018, the General Data Protection Regulation (GDPR) entered into force. The GDPR puts new obligations on organisations that collect and process data while giving individuals new rights over how their data is handled.

The GDPR is designed to give individuals better control over their personal data held by organisations. As a EU citizen you will acquire several rights under the GDPR, which are as follows:

- You will have the right to be informed about the collection and use of your personal data;
- You will have the right to access your personal data;
- You will have the right to rectify your personal data if the personal data is incorrect or incomplete;
- You will have the right to make a request for erasure of your personal data;
- You will have the right to object to the processing of your personal data;
- You will have the right to receive your personal data in a structured, commonly used and machine-readable format and have the right to transmit those personal data to another controller. This right can be effectively exercised only when the processing of the personal data is based on consent or on a contract;
- You will have the right to obtain restriction of processing of your personal data. This right only applies in certain circumstances. You will have the right to request restriction of the processing of your personal data in the following circumstances:
 - you contest the accuracy of the personal data;
 - the processing of your personal data is unlawful and you oppose the erasure of the personal data and requests the restriction instead;
 - our organisation no longer needs your personal data for the purposes of the processing, but the personal data are required by you for the establishment, exercise or defence of legal claims;
 - you have objected to processing and are pending the verification whether the legitimate grounds of our organisation override yours.

How long your personal data will be saved

CEMBUREAU will not store your personal data for longer that is strictly necessary to as necessary to process any query raised.

Sharing personal data with third parties

Your personal data will not be passed on to third parties.

The name and Address of the data controller:

CEMBUREAU

55 Rue d'Arlon

1040 Bruxelles

Belgium

Phone: + 02 234 10 11

Email: [info\[at\]cembureau.eu](mailto:info[at]cembureau.eu)

Website: www.cembureau.eu

Contact person: Koen Coppenholle

How can you exercise your privacy rights?

If you wish to use one or more of the aforementioned rights, you can send your request to info@cembureau.eu. The response to your request will be made as soon as possible and at the latest within one month from the time your request is received by us.

Submit a complaint to the supervisory authority

You have the right to file a complaint with the supervisory authority if you believe that CEMBUREAU does not comply with the privacy rules. The complaint can be submitted to the Belgian supervisory authority.

Name and address of the supervisory authority

Commission for the Protection of Privacy
Rue de la Presse 35
1000 Bruxelles
Belgium